

Coalition of California Chambers (CCCC) Terms and Conditions

The Coalition of California Chambers ("CCCC") may from time to time arrange for legislative or regulatory travel tours/projects to Washington D.C., Sacramento, or other locations of interest to the California business community. Once confirmed, the purchase of any travel tour/project-related services offered by CCCC constitutes a contractual agreement between you and CCCC, representing your acceptance of these terms and conditions set out herein (the "Terms and Conditions").

Please ensure that you read carefully and understand these Terms and Conditions prior to booking. These Terms and Conditions are subject to change, and you are advised to check our website or request the latest version of the Terms and Conditions from CCCC prior to booking your participation in a CCCC travel tour/package.

RATES

- Quotes are valid for fourteen days and may need to be re-priced after that time.
- All rates quoted by CCCC for services are in U.S. Dollars, NET, non-commissionable, and include a cash payment discount (unless otherwise specified) and are inclusive of applicable taxes at the time of confirmation.
- Tips and gratuities to service providers are not included unless specified.

CONDITIONS OF PAYMENT

- Payments to CCCC shall be made in U.S. Dollars and must be received no less than fifteen days prior to departure.
- Late payments will incur a minimum \$50 fee and may result in the non-refundable cancellation of services booked.
- The sender is responsible for all bank fees incurred in the transfer of funds.

- Payment can be made by agency check, cashier's check, money order, wire transfer, or credit card.
- A \$35 fee will be charged for checks returned for insufficient payment.
- A purchase is not complete until payment is processed by CCCC and a confirmation of booking is sent.

ACCOMMODATIONS

- Hotels mentioned are samples only and subject to availability at the time of reservation.
- If CCCC is unable to confirm the quoted hotels, we will attempt to secure similar accommodations of equal standard and cost. Supplements may apply if unavailable.
- Non-refundable, non-transferable deposits may be required in some cases, and will be communicated in writing.

CHANGES/DEVIATIONS

- Any changes after initial confirmation are subject to a \$50 per person change fee.
- No changes are permitted within thirty days of travel.

CANCELLATIONS

- Sixty to thirty-one days prior to departure: \$100 per person penalty, plus non-refundable payments made to vendors.
- Thirty to seven days prior to departure: 85% non-refundable.
- Less than seven days prior to departure: non-refundable.

RESPONSIBILITIES & LIABILITY

CCCC acts solely as an agent in arranging accommodations, transportation, and other services. We are not liable for injury, damage, loss, or irregularity caused by entities providing these services.

COVID-19

Participants voluntarily assume all risks related to COVID-19 exposure during participation in CCCC travel tours/projects.

ARBITRATION & GOVERNING LAW

Disputes arising from these Terms and Conditions shall be resolved by binding arbitration in California. These Terms are governed by California law.